

Guidance on Data Access, Presentation & Publication Related to IEPA Programming and Research

Section I: Purpose of Guidelines

1. To encourage Interprofessional Educators and Practitioners Association (IEPA) Associates to routinely seek academic publication and presentation opportunities related to their involvement in interprofessional education (IPE) programming.
2. To support expectations for interprofessional collaborative publication which outline individual member responsibility and accountability.
3. To facilitate collaboration and encourage participation of an interprofessional team in all appropriate opportunities.
4. To establish uniform procedures which facilitate submissions while minimizing overlap and ensuring dissemination of findings to appropriate audiences.
5. To coordinate reporting of IPE-related publications/presentations for inclusion in IEPA reports, including listing on the IEPA website.

Section II: Guidance Regarding Data Access

1. IEPA Associates are encouraged to consider submission of an article or abstract/proposal regarding their participation in IEPA programming. Examples may include:
 - a. Reviews/description of interprofessional education program development and/or implementation
 - b. Abstracts/Presentations at discipline-specific or interprofessional conferences
2. The IEPA Executive Council will be responsible for approving general proposals and referring proposals that need further review to the IEPA Research Committee.
 - a. Proposals requiring review by the IEPA Research Committee may refer to [Section III](#) below.
3. IEPA Associates are encouraged to collaborate on proposals and publications. Priority approval will be given to teams of two or more professions jointly disseminating creative work.
 - a. See recommendations for authorship guidelines at: [International Committee of Medical Journal Editors](#)
4. IEPA Associates must review plans with their respective committee chair(s) prior to submitting an abstract/proposal to ensure no other projects are presenting the same data in the same context. Chairs are encouraged to facilitate collaboration in such situations.
5. All data generated by IEPA activities are held in the Office of Vice Provost for Academic Affairs & Faculty Development and are open to any investigator by following the process below for access.
 - a. Please complete the [IPE Program Data Request Form](#)
 - b. If you have general questions about the form then you may contact the Senior Associate Director for Interdisciplinary Education Programs at OUHSC-IPE@ouhsc.edu
 - c. Your IPE Program Data Request Form will be reviewed within 5 business days and someone from the OIDP will reach out to you with questions and/or further instructions.

6. IEPA Committee Chairs will be responsible for:
 - a. Informing the IEPA Executive Council of plans for publication/presentation from within their committee.
 - b. Reporting back to their committee the status of proposals and the work of other committees as presented at EC meetings.
 - c. Reporting accepted articles/presentations to the OIDP for inclusion in IEPA reports and listing on the IEPA website.

Section III: Guidance on IRB-Approved Studies

1. The IEPA Research Committee will:
 - a. Coordinate the project team(s) for any program-wide investigations
 - b. Review/approve any focused research-related proposals from IEPA Associates for the purpose of minimizing overlap.
2. IEPA Committees or Associates seeking additional IRB-approved research investigations involving IEPA programming content and/or collected data must coordinate with the Chair(s) of the respective Committee(s) regarding the proposal, process, and plan for dissemination of findings and involve the IEPA Research Committee at the proposal phase.
3. The IEPA Research Committee Chair or designee(s) will interface with other Committee Chairs to coordinate and facilitate collaboration.

Section IV: Guidance on Utilization of Program Evaluation Data/Tools for Scholarly Work

1. IEPA Committees or Associates seeking to utilize IEPA Program Evaluation Data or Evaluation tools including the JTOG must coordinate with the Office of Interdisciplinary Programs (OIDP) Program Evaluation Team and complete the [IPE Program Data Request Form](#).
2. The OIDP Program Evaluation Team will:
 - a. Review/approve any requests to utilize evaluation data/tools for the purpose of minimizing overlap, ensuring adherence to evaluation protocols, and maintaining contractual obligations
 - b. Coordinate with project team(s) to ensure timely access to any approved evaluation data or tools.
3. IEPA Associates must review any final documents with the IEPA Program Evaluation Team prior to submitting an abstract/proposal to ensure that all information (e.g. data collection dates, descriptions of the procedures, etc.) is reported accurately and that no other projects are presenting the same data in the same context.

References

- Recommendations for the Conduct, Reporting, Editing and Publication of Scholarly Work in Medical Journals. From the ICMJE, updated December 2018, accessed January 5, 2019 from www.icmje.org
- Collaboration Team Science Field Guide, 2nd Edition. Bennett LM, Gadlin H, Marchand C. NIH National Cancer Institute Center for Research Strategy (No. 18-7660). Accessed March 8, 2019 from <https://www.cancer.gov/about-nci/organization/crs/research-initiatives/team-science-field-guide>