

JTOG Facilitators Guide

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1. What is JTOG?

JTOG is an acronym for **J**efferson **T**eamwork **O**bservation **G**uide (JTOG). JTOG is a nationally validated evaluation tool/instrument (survey) purchased by OUHSC to measure observed teamwork skills.

2. What is an IPE Activity?

Interprofessional Education (IPE) activities are learning interventions based on the [IPEC Competencies for Interprofessional Collaborative Practice](#) where learners from two (2) or more professions are learn about, from, or with each other. The IPEC competencies are the national standard for IPE activities and should be measured in any/all interprofessional activities. The IPEC competencies include:

- Teams/Teamwork
- Communication
- Roles/Responsibilities
- Values/Ethics

- and, Leadership

JTOG is the tool purchased by OUHSC to measure team-based skills related to IPEC competencies during an IPE activity.

3. Purpose of JTOG?

- According to the World Health Organization [Framework for Action on Interprofessional Education & Collaborative Practice](#), the goal of IPE is to enable effective collaboration and improve health outcomes.
- The purpose of JTOG is to collect feedback from **the team** included in interprofessional educational activity to determine effectiveness of the educational intervention to meet goals set forth by the World Health Organization, the IPEC Competencies, the accreditation requirements of our participating academic programs, and the pillars of the University's strategic and academic strategic plans.

4. Definition of "Team"

ALL who participate in the IPE activity. This will include:

- Students
- Faculty/Staff/Facilitators
- Community Members (**required to be anonymous*)
 - Patients
 - Support persons/caregivers
- Other team members and/or observers

We encourage those planning IPE activities to consider patients and community members as team member, and, as such, to be inclusive of their feedback and request the JTOG form be completed at the end of the team-based experience.

5. When is JTOG administered?

- During all official and approved Interprofessional Education (IPE) activities where team-based learning is occurring. This may include:
 - Simulations

- Clinics
- All Professions Day (APD)
- IPE Events
- The form is an electronic survey collected through a REDCap Link/QR code provided by the Office of Interdisciplinary Programs

6. OUHSC Contractual Obligations

JTOG is copyrighted material. OUHSC is under contract to use JTOG and agreed to specific terms of use. The University's contractual obligations require:

- Data must be collected through an IPE REDCap link obtained from IPE staff.
- Collect data immediately after the activity and before the debrief
- All TEAM members must complete the JTOG. This includes student, patients, support person, faculty (observers or facilitators) (see definition of team above)
- All usage of the current copyrighted JTOG instrument by personnel at OUHSC must meet these contractual obligations.

7. How do I get the REDCap link?

- Contact Kylie Pethoud: Kylie-Pethoud@ouhsc.edu
- Link/QR code provided to facilitator before activity

8. Incorporating JTOG during IPE Activities

- Best practices (and our contract) require the instrument be administered to the team immediately after the IPE team-based activity concludes, and before the team debrief(important step!)
- For example, a typical IPE activity will include:
 - Team Pre-brief/Huddle
 - Activity instructions/orientation
 - Instruction/training
 - Learning activity/patient encounter
 - JTOG

- Team Debrief
- Activity Evaluation/Assessment
- Dismissal/Conclusion

9. Instructions for using JTOG

- JTOG should be administered before the team debrief
- Important to instruct everyone to READ the instructions in the intro
- Be sure to point (in the instructions), the first two questions ask about a team leader. If this activity is not designed to have a team leader then mark “not

Teams may not display each behavior in every situation. If you do not observe a behavior and, in your opinion, it is appropriate for the team to not display it, select "Not Observed." For example, item #1 asks whether a team member led and coordinated the team. If a team member did not do so and this was appropriate, choose "Not Observed."

If you do not observe a behavior and, in your opinion, the team should have displayed it in the situation you observed, rate the competency on the 1-7 scale. For example, in item #1, if a team member did not lead and coordinate the team but should have, choose a rating of 1, 2, or 3 depending on how important it was to demonstrate this behavior in the situation observed.

Sicks S, Umland E, Koch A, Hass RW, Tenpa J. Measuring interprofessional education and collaborative practice competencies: a content validity study of the Jefferson Teamwork Observation Guide®. J Interprof Care. 2021 Oct 1:1-7. doi: 10.1080/13561820.2021.1972946. Epub ahead of print. PMID: 34597247.

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Any data gathered through JTOG must be approved by the Office of Interdisciplinary Programs for use in publication or presentations. Contact Margaret-Robinson@ouhsc.edu for details.

10. Who is the Team Leader?

- We understand that not all teams will have a team leader.
- In fact many IPE activities have the purpose of flipping the traditional hierarchy of teams.
- As such, if a team leader is not part of the IPE activity, please mark the first question “N/A”
- Otherwise, a team leader is generally the person facilitating the team experience.